



Notice of Intent Instructions

Introduction

This guide provides step-by-step instructions for completing the **Stormwater Industrial (Multi-Sector) General Permit Notice of Intent (NOI)** in the Nevada Division of Environmental Protection (Division) General Permits database.

Filing fees are only required when submitting a **new permit**. If filing a **renewal application**, **no filing fee** is required.

1. Accessing the General Permits database

Visit [General Permits](#).

Log into your account. If you do not already have an account, select “**Create New Login**” to begin.

Figure 1. Screenshot of the General Permits database login showing fields for username and password.

Online General and Temporary Permits System – In an effort to improve our service to the public, NDEP has developed an electronic process for the submission of the Notices of Intent (NOI) for Permit Applications. The NOI provides immediate confirmation that a permit application has been received by NDEP. It also allows faster processing time for the regulated community. Currently, NDEP is managing approximately 2000 permittees annually under this program. Just follow the instructions below to submit the NOI electronically to NDEP.

UserName

Password

Submit

Need to Create Username & Password?

Create New Login

Forgot Password?

Recover Password

General Permits Information System is intended for official use only. Unauthorized access or use of this computer system may subject violators to criminal, civil, and/or administrative action. Access or use of this computer system by any person, whether authorized or unauthorized, constitutes consent to these terms.



Then select type of discharge: Stormwater Industrial (Multi-Sector) General Permit

Figure 2. Screenshot of types of discharges to select the type of permit being applied for.

TYPE OF DISCHARGE

Entities desiring coverage under one of these General Permits are required to file a Notice of Intent (NOI) and pay a filing fee prior to receiving coverage. Please select the type of general permit below:

- ☐ Stormwater Construction General Permit
- ☒ Stormwater Industrial (Multi-Sector) General Permit
- ☐ Stormwater Mining General Permit
- ☐ Small Municipal Separate Storm Sewer System(SMS4) General Permit
- ☐ De Minimis Discharge General Permit
- ☐ Pesticide General Permit
- ☐ Drainage Well General Permit
- ☐ Routine Maintenance Activities (Formerly Rolling Stock) General Permit

- ☐ Temporary Permit for a Discharge to Ground Waters of the State
- ☐ Working in Waters Permit

2. Introduction page

Read all provisions carefully before proceeding. This page outlines important requirements and compliance conditions associated with the Temporary Permit NOI. Then, select **“AGREE (Continue)”** to proceed.

Key provisions

Submission of this Electronic Notice of Intent constitutes notice that the Permittee identified in this request intends to be authorized by a permit issued by the State of Nevada and has or will comply with the following:

1. The permittee has a copy of the Permit.
2. The permittee will comply with all applicable permit conditions.
3. The permittee understands that implementation of any Pollution Prevention Plan or Best Management Plan, will begin at the time the permittee commences work on the project.
4. The permittee understands that failure to submit the required fee and the original signed certification page within 30 days of this electronic submittal will result in failure for eligible coverage under a General Permit. The certification page must be printed at the end of this process.
5. That Nevada Administrative Code (NAC) 445A requires that a permittee (discharger) who is covered under a general permit shall pay to the Director/Division an annual

services fee on or before July 1 of each year that the discharger is covered under that permit.

6. To terminate coverage of a General Permit, the permittee must submit a Notice of Termination (NOT) form when their facility no longer has any discharges as defined in Nevada's General Permit or EPA regulations at 40 CFR 122.26, or when they are no longer the operator of the site.

3. Start page

Indicate if the project or site is located on **Tribal lands**.

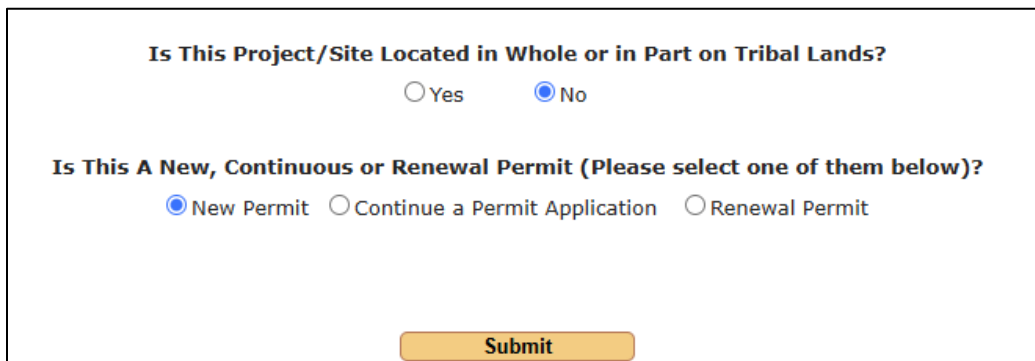
If the project or site is located on Tribal lands, **EPA Region 9** is the permitting authority for National Pollutant Discharge Elimination System permits for wastewater and stormwater discharges on Tribal lands in Arizona, California, Nevada and all Navajo lands.

Then, choose a permit status:

- **New Permit** to begin a new NOI application.
- **Continue a Permit Application** to resume work on a previously started permit that has not been submitted.
- **Renew Permit** for permit renewals.
 - If you receive an error message when entering your site ID number, contact the Stormwater Branch for assistance.

Select "**Submit**" to move to the next section.

Figure 3. Screenshot showing options for beginning or continuing an application.



The screenshot shows a web form with two sections. The first section is titled "Is This Project/Site Located in Whole or in Part on Tribal Lands?" and has two radio button options: "Yes" and "No". The "No" option is selected. The second section is titled "Is This A New, Continuous or Renewal Permit (Please select one of them below)?" and has three radio button options: "New Permit", "Continue a Permit Application", and "Renewal Permit". The "New Permit" option is selected. At the bottom of the form is a yellow "Submit" button.

Figure 4. Screenshot showing options for renewing an existing permit.

Is This Project/Site Located in Whole or in Part on Tribal Lands?

☐ Yes
 ☒ No

Is This A New, Continuous or Renewal Permit (Please select one of them below)?

☐ New Permit
 ☐ Continue a Permit Application
 ☒ Renewal Permit

Enter Site ID (Just Number Without ISW-) :

Submit

4. Exposure checklist

Check “Yes” or “No” to questions 1-11. These questions investigate whether any materials or activities at your site or facility are exposed to precipitation or run on, now or in the foreseeable future.

Select “Submit” after reading and selecting an answer for each question.

Figure 5. Screenshot of the exposure checklist of the NOI.

Exposure Checklist

Are any of the following materials or activities exposed to precipitation or run on, now or in the foreseeable future?
(Please check either "Yes" or "No" in the appropriate box.)

1. Application or disposal of process wastewater (unless otherwise permitted) ☐ Yes ☒ No
Explanation: If permitted under another Bureau of Water Pollution Control Permit, then the permittee may qualify for the No Exposure Exclusion (i.e. waiver). Please reach out with any questions.
2. Materials or products stored outside (except final products intended for outside use [e.g., new cars] where exposure to stormwater does not result in the discharge of pollutants) ☐ Yes ☒ No
Explanation: Such as but not limited to drums, barrels, aggregate, sand, waste, and/or containers outside that are not in a storm-resistant shelter. Drums/barrels/tanks or containers in secondary containment, but not in a storm-resistant shelter are still considered exposed.
3. Materials or products during loading/unloading or transporting activities ☐ Yes ☒ No
Explanation: The loading or unloading of trucks that are not backed into a facility or under cover. Also, if materials or products are loaded/unloaded/transferred via forklifts, hand carts, hand trucks or loader. The mere conveyance between buildings of materials / products that would otherwise not be allowed to be stored outdoors, does not create a condition of exposure, provided the materials / products are adequately protected from precipitation and could not be released as a result of a leak or spill.
4. Using, storing, or cleaning industrial machinery or equipment, and areas where residuals from using, storing, or cleaning industrial machinery or equipment remain and are exposed to stormwater ☐ Yes ☒ No
Explanation: Includes any residuals or stains on the ground where equipment, machinery or vehicles are stored, used or cleaned in an exposed area.
5. Materials contained in open, deteriorated, or leaking storage drums, barrels, tanks, and similar containers ☐ Yes ☒ No
Explanation: This includes drums, barrels, tanks, or containers that are in secondary containment.
6. Materials or products from past industrial activity ☐ Yes ☒ No
Explanation: Areas that have old equipment or equipment parts, used barrels, drums, or totes waiting for pick up or being stored outside, etc.
7. Waste material (except waste in covered, non leaking containers [e.g., dumpsters]) ☐ Yes ☒ No
Explanation: Includes but not limited to old parts, refuse, scrap, and/or waste in open dumpsters or bins.
8. Material handling equipment (except adequately maintained vehicles) ☐ Yes ☒ No
Explanation: Adequately maintained vehicles, such as trucks, automobiles, forklifts, trailers or other general purpose vehicles found onsite—but not industrial machinery—which are not leaking or are otherwise a potential source of contaminants does not disqualify the permittee from no exposure. Includes any residuals or stains on the ground where equipment, machinery or vehicles are stored, used or cleaned in an exposed area.
9. Materials or residuals on the ground or in stormwater inlets from spills/leaks ☐ Yes ☒ No
Explanation: Materials or products that could cause the property to have any contaminated soil and/or stormwater runoff.



5. Facility or site information

Complete the site name and address section.

Complete all fields describing the discharge, including:

- Name of receiving water and description of discharge location
- Frequency of discharge
- Volume (if known)
- Estimated beginning (select a day in the future) and ending dates for the discharge

Enter location for viewing SWPPP, BMP Plan, and No Exposure Waiver, as applicable.

Enter project location details, including:

- Latitude and longitude (decimal degrees only)
- Assessor's Parcel Number (APN)
- SIC Sector: when you select your Sector it will filter to the Standard Industrial Classification (SIC) codes within that Sector.
- Standard Industrial Classification (SIC) Code
- County

If you do not know the coordinates, select **"Get Lat/Long"** to auto-populate the fields.

Figure 6. Screenshot of project location form showing address, discharge, and coordinate fields.



Bureau of Water Pollution Control
Stormwater Industrial (Multi-Sector) General Permit

Section 1 - Facility / Site Information

THIS (Your Tracking Site ID -)

Site Name and Address

Site Name	
Address Line 1	
Address Line 2	
City	
State	NV
Zipcode	
Contact Title	Mr.
First Name	
Last Name	
Contact Phone	
Email	

Discharge Information

Name of Receiving Water and /or Description of Discharge Location (limited to 150 characters)	
Frequency of Discharge	Unlikely
Estimated Flow in Gallons (Enter 0 if no flow)	
Estimated Begin Date (mm/dd/yyyy)	
Estimated End Date (mm/dd/yyyy)	

As applicable, enter the Location for Viewing SWPPP, BMP Plan, or the Location for No Exposure Waiver (Required for Stormwater and Subsurface Disposal Permitting)

☐ Check if SWPPP Info. is Same as Site

Address Line 1	
Address Line 2	
City	
State	NV
Zipcode	
Contact Title	Mr.
First Name	
Last Name	
Contact Phone	

Get Lat/ Longitude

Location / GIS Information

Latitude	
Longitude	
Assessor's Parcel Number (APN)	
SIC Sector (to filter SIC codes):	-Select One-
Standard Industrial Classification (SIC) Code:	4225 - General Warehousing and Storage
County	Carson City

<< Previous Page

Next Page >>

6. Owner and operator information

Provide the owner and operator's name, address, contact information, and Taxpayer Identification Number. Select who will be sent billing information.

Ensure accuracy in contact information so the Division can reach you if follow-up is needed.



Note: The Taxpayer Identification Number is not the Social Security Number. Do not enter a Social Security Number.

Figure 7. Screenshot of owner and operator form with detailed address and contact fields.

Section 2 & 3 - Owner/Operator Name and Mailing Address

THIS 

(Your Tracking Site ID - 57406)

Owner Name and Mailing Address

Operator Name and Mailing Address

☐

Check if Operator is Same as Owner

Is the Owner the Permittee?

☐ YES ☒ NO

Is the Operator the Permittee?

☐ YES ☒ NO

Owner/Company Name

Mailing Address 1

Mailing Address 2

City

State

Zipcode

Contact Title

First Name

Last Name

Contact Phone

Taxpayer ID (TIN NOT SSN)

Legal Status

Operator/Company Name

Mailing Address 1

Mailing Address 2

City

State

Zipcode

Contact Title

First Name

Last Name

Contact Phone

Taxpayer ID (TIN NOT SSN)

Legal Status

Section 4 - Billing/Invoicing Information

Billing/Invoicing

Send Annual Billing/Invoicing Information to:

☒ Owner ☐ Operator

<< Previous Page

Next Page >>

Section 5 - Additional / Consultant Contact Information (Optional)



(Your Tracking Site ID - 57406)

[Additional Contacts](#)

(Note: To add additional contact, enter information on the fields and click Add Additional Contact button below. Or **Submit** button)

Select Company/Name to view/edit existing record	
Company/Name	
Address Line 1	
Address Line 2	
City	
State	NV
Zipcode	
Contact Title	Mr.
First Name	
Last Name	
Contact Phone	

8. Upload Required Documents

If you do not qualify for a No Exposure Certification waiver, then you may upload a map here. You do not need to submit your Stormwater Pollution Prevention Plan.

If you qualify for a no exposure waiver skip to step 10.

Only PDF files are accepted. If there are multiple files, please merge them into one document and upload them as one PDF file.

Figure 9. Screenshot of file upload section with buttons for adding documents.

ATTACHMENTS

Please upload the required documents (site map, construction plans, BMP Plans, etc.). Only PDF files are allowed. If there are more than one file, please merge those files and upload them as one attachment.

* If the file exceeds 5 MB in size, please submit hard copies of the required documents with the NOI.
* To finish the upload, you must hit the upload button after selecting the file

File to Upload

Choose File

No file chosen

Upload Selected File

<< Previous

Submit

9. Review Page

Review your entire application carefully.

To make corrections, select **“Previous Page.”**

The system will display your permit number on the third line from the top — keep this number if you need to exit and return later.

Once you select **Submit** at the bottom of this page, no further changes can be made. You have to select **Submit** to complete the application.

Figure 10. Screenshot of review page showing all entered information.



Review/Print The Entered Information Before Clicking Submit Button Below

(Note: The entered information will be locked after Submit is clicked)

New Permit: |

Section 1

Facility / Site Information

Estimated Area to be Disturbed (in acres): **50**

Site Name:

Address Line 1:

Address Line 2:

City / State / Zipcode:

Contact Name (Phone #): |

Email:

Name of Receiving Water and /or Description of Discharge Location:

Frequency of Discharge: **Unlikely**

Estimated Flow in Gallons: **0**

Estimated Begin - End Date:

SWPPP Information

Address Line 1:

Address Line 2:

City State / Zipcode:

Contact Name (Phone #): |

Location / GIS Information

Latitude / Longitude: /

Assessor's Parcel Number (APN):

Standard Industrial Classification (SIC) Code: **4225 - General Warehousing and Storage**

County(ies): **Carson City**

Section 2, 3 And 4

10. Printing and Mailing the Notice of Intent

Before clicking **Finish**, print the Notice of Intent.

Sign the printed copy using **any ink color except black** and mail it to:

Bureau of Water Pollution Control
Nevada Division of Environmental Protection
901 S. Stewart St., Ste. 4001
Carson City, NV 89701

Submit payments online or include them when mailing in the signed NOI. **Filing fees** are only required when submitting a **new permit**.

- Visit [E-Payments | NDEP](#)



If you click **Finish** before printing, you must contact the Division to obtain a copy of your NOI.

Figure 11. Notice of Intent finish page for printing and signing.

Please print your confirmation letter, then press "Finish"

Finish

Re: Stormwater Industrial Permit NVR050000
Site ID:
Project Name:
Date: 6/25/2019

Owner:	Operator:
Sparks NV 89431	Sparks NV 89431

Renew No * If this is a Renewal Application, NO filing fee is required.

Submission of this Electronic Notice of Intent constitutes notice that the Permittee identified in this request intends to be authorized by a permit issued by the State of Nevada and has or will comply with the following:

1. The Permittee will comply with all applicable permit conditions,
2. The Permittee understands that implementation of all controls required under by a General Permit will begin at the time the permittee commences work on the project identified in this application;
3. The Permittee understands that failure to submit the required \$200.00 fee and this signed Certification Page within 30 days of the electronic submittal will result in failure for eligible coverage under the General Permit; and,
4. That Nevada Administrative Code (NAC) 445A requires that a Permittee (discharger) who is covered

Figure 12. Notice of Intent finish page for printing and signing for a No Exposure Certification waiver.



Bureau of Water Pollution Control
Stormwater Industrial (Multi-Sector) General Permit

Please print your waiver confirmation letter, then press "Finish"

Finish

1 of 1

Re: Stormwater Industrial Permit NVR050000
Site ID:
Project Name:
Date: 8/6/2026

Owner: **Operator:**

Renew NO * If this is a Renewal Application, NO filing fee is required.

By submitting this No Exposure Certification, the Owner or Operator of the project is aware that under the Phase II Final Rule, the no exposure exclusion is conditional and not an outright exemption. Therefore, if there is a change in circumstances that cause an exposure of industrial activities or materials to storm water, the operator is required to comply immediately with the National Pollution Discharge Elimination System (NPDES) Storm Water Program, including applying for, obtaining, and meeting the requirements of the State of Nevada Stormwater General Permit. \$250.00 fee

Failure to maintain the condition of no exposure or obtain coverage under an NPDES storm water permit can lead to the unauthorized discharge of pollutants to waters of the United States, resulting in penalties under the Clean Water Act. Where a facility operator determines that exposure is likely to occur in the future due to some anticipated change at the facility, the operator should submit an application and acquire storm water permit coverage prior to the exposed discharge to avoid such penalties.

Please mail the Certification fee of \$250.00 along with this notice to:

Bureau of Water Pollution Control
Nevada Division of Environmental Protection
901 South Stewart Street, Suite 4001
Carson City, NV 89701-5249

No Exposure Certification Statement

Questions?

We're here to help. Call Bureau of Water Pollution Control:

- 775-687-9442 for general stormwater questions
- 775-687-9492 for questions about permits