



Stormwater Industrial Routine Inspection Report

Instructions:

- Include in your records copies of all Routine Facility Inspection Reports completed for the facility.
- The Routine Facility Inspection Report is consistent with the requirements in Parts 4.1 of the Multi-Sector General Permit (MSGP) relating to routine facility inspections.
- The Visual Assessment of Stormwater Discharges is consistent with the requirements in Parts 4.5 of the MSGP visual assessment of storm event discharges.

Using the Sample Routine Facility Inspection Report

- This inspection report is designed to be customized according to the specific control measures and activities at your facility. For ease of use, you should take a copy of your site plan to number all the stormwater control measures and areas of industrial activity that will be inspected. A brief description of the control measures and areas that were inspected should then be listed in the site-specific section of the inspection report.
- You can complete the items in the *general information* section that will remain constant, such as the facility name, site ID number, and inspectors.
- When conducting the inspection, walk the site by following your site map and numbered control measures and areas of industrial activity to be inspected. Also note whether the *areas of industrial materials* or *activities exposed to stormwater* have been addressed (customize this list according to the conditions at your facility). Note any required corrective actions, the date, and responsible person for the correction.
- Routine inspections shall be documented and maintained with the SWPPP.

Using the Sample Visual Assessment of Stormwater Discharges Report

- Visual assessment samples are required to be collected consistent with 40 CFR Part 136. Visual assessments shall be conducted no less than 30 calendar days apart.
- Visual assessments shall be documented and maintained with the SWPPP.



General information

Facility name and site ID

Date of inspection

Start/end time

Inspector names

Inspector titles

Inspector contact information

Inspector qualifications

Weather information

Weather at the time of this inspection:

☐

Clear

☐

Cloudy

☐

Rain

☐

Sleet

☐

Fog

☐

Snow

☐

High Winds

☐

Other:

Temperature:

Have any previously unidentified discharges of pollutants occurred since the last inspection? ☐ Yes ☐ No

If yes, describe:

Are there any discharges occurring at the time of inspection?

☐

Yes

☐

No

If yes, describe:



Control Measures

- Number the structural stormwater control measures identified in the SWPPP on the site map and list them below (add as many control measures as are implemented on-site). Carry a copy of the numbered site map with you during inspections. This list ensures that you are inspecting all required control measures at the facility.
- Describe corrective actions initiated, date completed and note the person that completed the work in the corrective actions log.

Structural control measure	Control measure is operating effectively?	If no: maintenance, repair, or replacement?	Corrective action needed and notes (identify needed maintenance and repairs, or any failed control measures that need replacement)
1.	☐ Yes ☐ No		
2.	☐ Yes ☐ No		
3.	☐ Yes ☐ No		
4.	☐ Yes ☐ No		
5.	☐ Yes ☐ No		
6.	☐ Yes ☐ No		
7.	☐ Yes ☐ No		



Areas of industrial materials or activities exposed to stormwater

General areas that should be addressed during routine inspections are provided.

Customize this list as needed for specific types of industrial materials or activities at the facility.

Area or activity	Has the area or activity been inspected?	Are controls appropriate, effective and operating?	Corrective action needed and notes
1. Material loading / unloading and storage areas			
2. Equipment operations and maintenance areas			
3. Fueling areas			
4. Outdoor vehicle and equipment washing areas			
5. Waste handling and disposable areas			
6. Erodible areas / construction			
7. Non-stormwater / illicit connections			
8. Salt storage piles or pile containing salt			
9. Dust generation and vehicle tracking			
10.			
11.			
12.			



Non-compliance

Use this space for additional notes or observations from the inspection:

Describe any incidents of non-compliance observed and not described above:

Additional control measures

Describe any additional control measures needed to comply with the permit requirements:

Certification statement

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

Print name and title

Signature

Date