

## CHECKLIST FOR ROUTINE MAINTENANCE ACTIVITIES PERMIT

Please include this checklist, along with the items listed below, with the signed Notice of Intent:

- A narrative description, or a workplan, providing the following information:
  - > Purpose of the anticipated project(s) (e.g. clearing and snagging, routine culbert maintenance, water or conveyance maintenance, routine diversion dam maintenance, etc.);
  - > A description of the site(s) and its physical location(s), including the name(s) of affected waterbodies;
  - > A description of the work to be performed; and
  - > Type of equipment to be used and how each will be operated.
- A signed and dated certification that a best management practices plan has been developed and will be implemented in accordance with the provisions of the permit.
- A topographic map.
- A site map, including any anticipated sites where work may be conducted.
- If applicable, a list of any permits, including prior permits, issued, by the Bureau of Water Pollution Control, for the project.