



Checklist for Routine Maintenance Activities Permit

Include this checklist, with the items listed below, with the signed Notice of Intent.

Narrative description, or a workplan, providing the following information:

- Purpose of the anticipated projects
 - For example, clearing and snagging, routine culvert maintenance, water or conveyance maintenance, routine diversion dam maintenance, etc.
- Description of the sites and physical locations, including the names of affected waterbodies
- A description of the work to be performed
- Type of equipment to be used and how each will be operated

A signed and dated certification that a Best Management Practices plan has been developed and will be implemented in accordance with the provisions of the permit

Topographic map

Site map, including any anticipated sites where work may be conducted

List of permits for the project, including prior permits issued by Bureau of Water Pollution Control (if applicable)