

Requirements for the Submittal of a Tentative Subdivision Map in Washoe County

1. One copy of the tentative subdivision map, wet-stamped and signed in non-black ink by a Professional Land Surveyor or Engineer registered in Nevada.
2. A check payable to NDEP for \$100 + \$1/lot.
3. Number of lots in the subdivision must be stated on the map.
4. Supply “Will-Serve” or “Intent-to-Serve” letter from the wastewater utility.
5. The tentative map must give the name of the agency that will provide collection, treatment and disposal of the wastewater from the proposed subdivision. If the subdivision proposes to use Individual Sewage Disposal Systems, the information required in <http://ndep.nv.gov/uploads/water-wpc-engineering-docs/min-info-subdivision-with-septics.pdf> must be submitted to the NDEP.

A letter of recommendation, based on commitment by the stated agency to provide community wastewater service to the proposed subdivision described in the tentative map will be sent to the related planning agency within fifteen (15) calendar days of receipt of the complete submittal. Copies will be sent to:

- The City of Reno, Sparks or Washoe County Planning Department
- The owner of the development, and
- The engineering firm that prepared the tentative map submittal.

Requirements for the Submittal of a Final Subdivision Map in Washoe County

1. One copy of the final subdivision map with Jurat Sheet, wet-stamped and signed in non-black ink by a Professional Land Surveyor or Engineer currently registered in Nevada.
2. A check payable to NDEP for \$50.
3. Will-serve letter from the agency that will provide wastewater service to the subdivision. If the subdivision proposes to use Individual Sewage Disposal Systems, the information required in <http://ndep.nv.gov/uploads/water-wpc-engineering-docs/min-info-subdivision-with-septics.pdf> must be submitted to the NDEP.
4. NDEP does **not** sign the Jurat Sheet. A letter recommending approval based on a commitment by the stated agency to provide community wastewater services described on the final map will be sent to the appropriate planning agency within thirty (30) calendar days. Copies will be sent to:

- The City of Reno, Sparks or Washoe County Planning Department
- Washoe County Department of Water Resources,
- The owner of the development, and
- Engineering firm that prepared the final map submittal.