

Description of project including its anticipated effect on the system:

(Attach additional documentation as necessary)

Items to attach to the application

	Maps of appropriate scale to show clearly the location of the proposed project with respect to other identifiable topographical or geographical features
	A complete and legible legal description of the entire area of service for the project improvement
	Proof of ownership, rights-of-way, easements, or agreements showing that the applicant holds or is able to acquire all land or acquire interests therein. Copies of deeds to land to be occupied, records of surveys, easements, or agreements may be used as evidence of ownership.
	A description of how the project complies with planning and zoning requirements
	Provide documentation that architectural and engineering contracts were procured in accordance with 40 U.S.C. 1101 <i>et seq.</i>
	A preliminary engineering report, facility plan, or equivalent and/or plans and specifications, including: a description of the best available technology for the project being proposed; information sufficient to demonstrate, through a systematic and cost-effective analysis of alternatives that are feasible, that the alternative selected is the most effective means of meeting the applicable water quality requirements over the design life of the facility; an itemized estimate of the total cost of the water project that is prepared by a professional engineer
	For projects estimated to be \$10M or greater, provide a value engineering or peer review and recommendations
	An environmental review report for the project
	Certify that a fiscal sustainability plan has been developed and is being implemented including: inventory of critical assets; an evaluation of condition & performance of assets; documentation of useful life of assets; a plan for maintaining, repairing, and replacing (with funding mechanisms) assets
	A summary of public participation in the development of the proposed water project
	A list of any required permits and a schedule of when those permits will be obtained
<i>Additional information may be required by OFA.</i>	

Design Engineer

Firm	
Contact	
Phone	
Email	

Construction manager (if applicable)

Firm	
Contact	
Phone	
Email	

Resident project representative / inspector (if applicable)

Firm	
Contact	
Phone	
Email	

Section 2: Financial Information & Required Attachments**Applicant Financial Contact Person**

Firm	
Contact	
Phone	
Email	

Bond Counsel (if applicable)

Firm	
Contact	
Phone	
Email	

Financial Advisor (if applicable)

Firm	
Contact	
Phone	
Email	

System Information

	Population	
	Current	After Project
Service Area		

	Service Connections	
	Current	After Project
Residential		
Commercial		
Industrial		
Other:		

Do you have authority to issue General Obligation bonds?	Yes	No
How much does a residential user pay, per month, on average?	\$	
Is a property tax levied to fund the utility in addition to the user rate? If so, how much?	\$	
Is the utility system being financially subsidized by any other revenue source (general fund transfers)? <i>Attach Explanation</i>	Yes	No

Project funding sources and uses:

Budget Item	SRF	Applicant	Other ^A	Total
Planning				
Design and Engineering				
Land Acquisition				
Equipment/Materials				
Construction/Improvements				
Administrative				
Financing Costs				
Totals by Source				
^A Detailed Source(s):				

Timeline (estimated)

	Date
Loan first draw / Bond Closing	
Planning, Design and Specifications	
Contract Award	
Start of Construction	
Project Start-up	

Draw Schedule (estimate)	1 st Year	2 nd Year	3 rd Year	4 th Year	Total
Quarter One					
Quarter Two					
Quarter Three					
Quarter Four					
Year Totals					
Grand total (equals amount of proposed loan)					

Items to attach to the application

Financial statements for the previous three years
Current utility rates
Plans, reviews, studies for rate changes in the future currently being conducted
Debt management policy
Capital improvement plans or estimated costs of future capital improvement needs
Ordinances or Resolutions authorizing the issuance of debt (revenue bonds or general obligation / revenue supported)
Ordinance, Resolution or other Board approval for application to the SRF Program
<i>Additional information may be required by OFA.</i>

Submit Project Loan Application to:

**DIVISION OF ENVIRONMENTAL PROTECTION
OFFICE OF FINANCIAL ASSISTANCE
901 S. STEWART ST., STE 4001
CARSON CITY, NV 89701-5249**