

DISINFECTANT RESIDUAL DATA QUARTERLY REPORT STEP BY STEP GUIDE

1. Type in Water System Name

2. Enter your water system ID Number (e.g. NV0001234)

DISINFECTANT RESIDUAL DATA QUARTERLY REPORT

PUBLIC WATER SYSTEM NAME: _____
PUBLIC WATER SYSTEM ID: _____

QUARTER (Circle One)	ONE January, February, March	TWO April, May, June	THREE July, August, September	FOUR October, November, December
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First Month of Quarter: Monthly Summary	
Month: _____	AVERAGE of all disinfectant residuals for this month
Number of Samples Taken: _____	

Second Month of Quarter: Monthly Summary	
Month: _____	AVERAGE of all disinfectant residuals for this month
Number of Samples Taken: _____	

Third Month of Quarter: Monthly Summary	
Month: _____	AVERAGE of all disinfectant residuals for this month
Number of Samples Taken: _____	

Quarterly Summary	
Total Number of Samples Taken for this Quarter: _____	AVERAGE of all disinfectant residuals for this quarter
HIGHEST Residual for this quarter: _____	

Running Annual Average Summary ¹				
Quarter	A	B	C	D
Year-Quarter	→	→	→	→
Average for quarter	←	←	←	←
Running Annual Average (RAA)			(A+B+C+D)/4=	

1- Running annual average is the average of the last 12 months of monthly averages and will be computed after 12 months of data are available.

Signature: _____
Print Name: _____

Date: _____
Phone Number: _____

Mail To: Division of Environmental Protection
Bureau of Safe Drinking Water
901 South Stewart Street, Suite 4001
Carson City, NV 89701
Form Due by the 10th of April, July, October, and January

3. Circle Quarter for which data is being submitted.

4. Enter 1st month of quarter.

5. Enter number of chlorine residual samples taken. To be in compliance, this must match the number of Coliform samples taken.

9. Enter total number of chlorine residuals reported for the quarter.

11. Enter the highest chlorine residual recorded for the quarter.

12. Under A, B, C, D, enter the year and quarter of the last 4 quarters of data being used to compute the running annual average (e.g. 2007-1, 2007-2, 2007-3, 2006-4).

6. Average the chlorine residual results from the Coliform samples

7. Repeat steps 4, 5, 6 for the second month of the quarter.

8. Repeat steps 4, 5, 6 for the third month of the quarter.

10. Average the results from the three months of data submitted.

13. Under the quarter-year for column A, B, C, D, enter the average from each quarter.

14. Add the values of the averages from step 13 and then divide by 4. After your first year of reporting, you will always have 4 quarters of data to average. To remain in compliance, this value must be less than 4.0 mg/L

16. Mail the form to our office by the appropriate deadline to avoid a reporting violation.

15. To certify the document and provide contact information, ensure you sign your name, print your name, provide the date, and give your phone number in the blanks provided.