



January 5, 2023

Re: 2022 Recycling Data Collection

Dear Recycler:

To generate a report that accurately reflects the state of recycling in Nevada, the Nevada Division of Environmental Protection (NDEP) collects recycling data annually. Recyclers in all Nevada counties are strongly encouraged to participate in this survey. Recyclers in counties with populations greater than 45,000 are required to participate in this survey. Each county's data will be compiled by NDEP to calculate the state recycling rate and will be available at <https://ndep.nv.gov/nevada-recycles/recycle/reports> when finalized.

Unfortunately, our previous electronic data collection software through Re-TRAC Connect™ is no longer available. Beginning with 2022 data, we have moved to a new internal custom electronic database called the Sustainability Measurement and Reporting Tool (SMART). All recyclers will need to create a new on-line account, however all data from the Re-TRAC Connect™ database is already uploaded to SMART. Additionally, you will be able to submit data for more than one county in one report, eliminating the need to create multiple accounts. Attached is a tutorial on how to access the new database. New accounts will need to be approved by the NDEP Program Contact prior to entering data, so please plan accordingly.

We would greatly appreciate your cooperation to gather recycling data in a timely manner. According to NAC 444A.135, the deadline for uploading your data will be **February 15, 2023**. Should you collect or process materials from multiple counties, please do your best to report material generated in each county separately. It is also important to indicate if your material's destination is in state or out of state to minimize double counting those same materials.

Please create your SMART account and upload your data online at <https://smart.ndep.nv.gov/>

If you have any questions or require assistance about recyclable materials, please contact Patty Moen. For questions on your SMART account, please contact Kayla Alm. Thank you for your assistance.

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