



## **DEACTIVATION OF EPA IDENTIFICATION NUMBER**

To deactivate your EPA Identification Number (ID#) you must submit a letter to the Nevada Division of Environmental Protection. The letter must be written on company letterhead paper and include the following information:

1. The name of the facility;
2. The site address (not mailing address) of the facility;
3. The EPA ID# associated with the site;
4. A statement indicating that you wish to deactivate the ID#;
5. The reason for the deactivation request (i.e., hazardous waste is no longer generated at the site, the business has moved to a new location, etc.);
6. The approximate date that the generator status changed from a generator to a non-generator (i.e., the date the business moved, closed or stopped generating); and
7. An original signature of the owner or operator.

Please send your deactivation letter to:

Nevada Division of Environmental Protection  
Bureau of Waste Management  
901 S. Stewart St., Suite 4001  
Carson City, NV, 89701-5249

Should you have any questions regarding this requirement, free and confidential assistance is available through the Nevada Small Business Development Center Business Environmental Program at (800) 882-3233.

Additional information regarding Division programs is available at the [NDEP website](#) or by contacting this office at (775) 687-9462.