



NEVADA DIVISION OF
**ENVIRONMENTAL
PROTECTION**

Renewal Application

Environmental Manager

Nevada Division of Environmental Protection
Corrective Actions Certification Program
901 S. Stewart Street Suite 4001
Carson City, NV 89701-5240

FAILURE TO PROVIDE ANY OF THE REQUESTED INFORMATION WILL RESULT IN THE APPLICATION BEING REJECTED AS INCOMPLETE.

CONTACT INFORMATION

Name: _____
Last First M.I.

Position Title: _____ Certification #: _____ Expiration Date: _____

Mailing Address: _____
Address City State Zip

Phone: _____ Email: _____

BUSINESS ADDRESS

Company Name: _____

Business Address: _____
Address City State Zip

Phone: _____ Business Email: _____

Update your NDEP user profile via the [Certification Database](https://ndep.nv.gov/environmental-cleanup/certification) (https://ndep.nv.gov/environmental-cleanup/certification) to ensure accurate delivery of information from this office.

EXPERIENCE

In accordance with NAC 459.972 and 459.9728, describe 3 years of relevant environmental experience obtained within the 5 years immediately preceding the date of this application. Include supervisor's name, year(s) worked, and the location (not restricted to Nevada). Fill out the table completely giving detail to the experience: The information you provide will be used to determine your continued eligibility. The percentage (%) of time is the time you spent in each eligible task associated with your position. The total of the tasks should equal 100%. Use additional sheets if necessary. Attention to detail expedites the application process.

Employer:		Location:	
Length of time: From _____ to _____		Hours per Week: _____	Total Months: _____
Your Title: _____		Supervisor: _____	
Task	Description	% of time	
(1) RCRA Wastes			
(2) Site Investigation			

(3) Sampling		
(4) Release Response		
(5) Release Clean Up		
(6) Remediation		
(7) Other		

CONTINUING EDUCATION

In accordance with NAC 459.9728(5), provide proof of successful completion minimum of 24 hours of continuing education during the immediately preceding 2 years of the date of this application. Include the title and description of the continuing education, training or course provider, and number of eligible professional development hours successfully completed. If credit for completion was received in Continuing Education Units, or CEUs, provide the conversion to professional development hours. A professional development hour is equivalent to one hour in real time and a CEU is typically equal to 10 real time hours.

Fill out the table completely and provide detail as necessary allowing clear understanding of course description content. You can upload files to support the activity description. The application review will focus on the relevance of the completed continuing education\professional development completed with the intent of the requirement, i.e., that it supports and increases the knowledge and skills necessary to perform consulting services as required under NAC 459.9704 and\or meeting the standards of practice as required under NAC 459.9729. Previously attended training courses, seminars, workshops, conferences, conventions, etc. with wholly similar content will not be approved for continuing education credit for multiple renewals. If you are in doubt regarding the eligibility of a course, contact us.

Attach files supporting successful completion of the continuing education such as completion certificate, final grade, etc. The information you provide will be used to determine your continued eligibility as an Environmental Manager. Attention to detail expedites the application process.

Course Title	Course Description	Instructor/Provider Name	Continuing Education Credits

CRIMINAL RECORD Please check the appropriate box (NAC 459.972, Part 2d)

Have you ever plead guilty or nolo contendere in criminal proceedings, or been convicted of a crime?

Yes No

If yes, please provide (below) or attach a signed statement, under penalty of perjury, declaring the details of all pleas of guilty or nolo contendere in criminal proceedings and all convictions of any crimes.

ACKNOWLEDGMENT

Original or electronic signature must be submitted.

1. I hereby apply for renewal of my original certificate under the provisions of Nevada Administrative Code (NAC) 459.
2. UNDER PENALTY OF PERJURY, I DECLARE I CONTINUE TO MEET THE QUALIFICATIONS AND PERFORMANCE REQUIREMENTS OF NAC 459.970 - 459.9729. Within the immediate 5 years preceding the date of this application I have at least 3 years of relevant environmental experience as defined in NAC 459.9704.
3. In connection with this application, I authorize the State of Nevada and any agent acting on its behalf to conduct an inquiry into any information related to my renewal of certification in this program and authorize the release of any such information, including, but not limited to, any criminal conviction on my record. Moreover, I hereby release the State of Nevada and any agent acting on its behalf from any and all liability of whatsoever nature by reason of requesting such information from any person.
4. I certify that I will conform to the requirements of NAC 459 related to certification as an Environmental Manager.
5. I declare that any statement in this application or information provided as part of this application is true and complete. I understand that if I provide false information, I may subject myself to the penalty provisions of NRS 459.595 and appropriate disciplinary action including revocation of certification.

Original Signature

Date

APPLICATION FEE

A non-refundable fee in the amount of **\$150.00** must accompany this application. NDEP only accepts check or money order mailed in or taken in person. No credit cards are accepted. Applications without the non-refundable fee will not be reviewed. The fee paid is good for the life of the application which is two years. Please make checks payable to NDEP. Please be aware that checks returned by the bank without payment will result in a letter from the State indicating that you will have fourteen (14) days from the date of the letter to make payment of the full amount of the check plus a \$25.00 returned check charge (NAC 353C.400). In addition, a hold will be placed on your file until adequate payment is received.

IMPORTANT INFORMATION

1. The NDEP has six (6) weeks after receipt of a complete application to determine eligibility for renewal.
2. If approved, you will be certified for an additional two years from the date of your certificate expiration date.
3. If your certification lapses, you cannot legally continue to provide services as an Environmental Manager in the State of Nevada. **THERE IS NO GRACE PERIOD!**

Please make your check payable to NDEP and submit to:

Nevada Division of Environmental Protection
Bureau of Corrective Actions – Certification Program
901 S. Stewart Street, Suite 4001
Carson City, Nevada 89701-5249

Please refer any questions to NDEP Bureau of Corrective Actions: (775) 687-9368 or cert_info@ndep.nv.gov.