



Requirements for the Submittal of a Final Subdivision Map in Washoe County

- 1. Provide the final subdivision map showing the final design of the subdivision including the arrangement of lots, the alignment of roads and easements, and the Jurat sheet – each sheet must be individually wet-stamped, signed, and dated in non-black ink by a Professional Land Surveyor or Engineer registered in Nevada.
- 2. A check payable to the Nevada Division of Environmental Protection or NDEP for \$50.00.
- 3. Provide verification that the final map is based on a valid tentative map. This can be a dated copy of the tentative map approval letter from the NDEP or the NDEP control number of the approved tentative map. **A valid tentative map is a map which has been approved within four (4) years, or has had a related final map recorded within two (2) years, or has had an approved extension of time.**
- 4. A “Will-Serve” letter from the agencies that will provide drinking water and wastewater service to the subdivision.
- 5. The size of each sheet of the final map must be 24” by 32”. A marginal line must be drawn completely around each sheet leaving an entirely blank margin of 1” at the top, bottom, and right edges, and of 2” at the left edge along the 24” dimension.
- 6. Each sheet of the final map must indicate its particular number, the total number of sheets in the final map, and its relation to each adjoining sheet.
- 7. Each lot must be numbered or lettered.
- 8. Each street must be named, and each block may be numbered or lettered.
- 9. The exterior boundary of the land included within the subdivision must be indicated by graphic border.
- 10. Please ensure that the final map adheres to all requirements listed in NRS 278.372.

The NDEP does **not** sign the Jurat sheet.

A letter from the NDEP recommending approval or denial based on a commitment by the stated agency to provide drinking water and community wastewater services described on the final map will be sent to the related planning agency within thirty (30) calendar days of the receipt of the complete submittal.

Copies will be sent to:

- The City of Reno, Sparks, or Washoe County Planning Department
- Washoe County Department of Water Resources
- The owner of the development
- The engineering firm that prepared the final map submittal