



**Inter-Tribal Council of Nevada, Inc.  
Personnel Department**

680 Greenbrae Drive, Suite 265, Sparks, NV 89431  
Mailing: P.O. Box 7440, Reno, NV 89510  
(775) 355-0600 – Fax: (775) 284-3274

**EMPLOYMENT ANNOUNCEMENT**

- Battle Mountain Band Council
- Carson Colony Community Council
- Dresslerville Community Council
- Duck Valley Shoshone-Paiute Tribes
- Duckwater Shoshone Tribe
- Elko Band Council
- Ely Shoshone Tribe
- Fallon Paiute-Shoshone Tribes
- Ft. McDermitt Paiute-Shoshone Tribes
- Goshute Business Council
- Las Vegas Paiute Tribe
- Lovelock Paiute Tribe
- Moapa Business Council
- Pyramid Lake Paiute Tribe
- Reno-Sparks Indian Colony
- South Fork Band Council
- Stewart Community Council
- Summit Lake Paiute Tribe
- Te-Moak Tribal Council
- Timbisha Shoshone Tribe
- Walker River Paiute Tribe
- Washoe Tribal Council of Nevada/California
- Wells Band Council
- Winnemucca Colony Council
- Woodfords Community Council
- Yerington Paiute Tribe
- Yomba Tribal Council

**POSITION:** Tribal-State Environmental Liaison

**PROGRAM(S):** Inter-Tribal Council of Nevada and Nevada Division of Environmental Protection

**LOCATION:** Carson City, NV.

**SUPERVISOR:** Administrator or Deputy Administrator of the Nevada Division of Environmental Protection

**SALARY:** \$49,786.88 (\$23.936/ Hour) Grade 35

**OPENING:** APRIL 4, 2012

**CLOSING:** APRIL 17, 2012 or Until Filled

**POSITION STATEMENT:** Under the direct supervision of the Administrator or Deputy Administrator of the Nevada Division of Environmental Protection (NDEP) and with direction offered from the Tribes of Nevada, the Tribal-State Liaison will be responsible for the coordination of mining issues and other environmental activities between Nevada tribes and the Nevada Division of Environmental Protection. The Liaison must be able to travel approximately 50% of the time to allow for travel to Tribal Governments, Agencies and other Organizations in and out of state. An important facet of the position is in the development, cultivation, and enhancement of working relationships between Nevada Tribes and the NDEP. The Liaison will advise Nevada Tribes and the NDEP Administrator on the regulatory requirements of environmental protection. Additionally, with Tribal and State approval, the Liaison will initiate recommended actions to the Tribes and NDEP for the strengthening of Tribal programmatic, regulatory, and enforcement components of environmental protection.

**The person chosen for this position must be acceptable to both the NDEP and Nevada Tribes.**

**SPECIFIC DUTIES:**

1. Enhance communication and understanding between the NDEP and Tribes where environmental interests are present, including mining-related activities.

2. Coordinate, enhance, and facilitate communication resolutions to issues that may arise on natural resource issues between the State, Tribes, Federal agencies, and other affected parties.
3. Update written coordination protocols as they relate to Tribal Sovereignty and environmental issues, which define the roles and responsibilities of the State and Tribe.
4. Enhance communication and understanding between NDEP and the Tribes where environmental interests are present, including assisting NDEP and Tribal staff in expediting assessment and cleanup operations and mine sites.
5. Provide information on specific NDEP permits, and notices to applicable Tribes.
6. Facilitate meetings on environmental issues as it pertains to Tribes and NDEP on work products.

MINIMUM QUALIFICATIONS:

1. Must have an extensive background/knowledge of the Comprehensive Environmental Response, Compensation, and Liability Act (CERCLAS/Superfund), Resource, Conservation and Recovery Act (RCRA), Clean Water Act (CWA), Clean Air Act (CAA), and other important environmental laws.
2. Must have a demonstrated ability to interact and effectively communicate orally and in writing, with Tribes, State, and Federal Agencies. This includes having a thorough working knowledge of the U.S. Environmental Protection Agency, Tribes, Nevada Division of Environmental Protection and its programs or must be able to gain this knowledge in a relatively short time-span.
3. Must have a background and familiarity with Nevada mining environmental issues.
4. Must have a four-year degree in Natural Resource Management, Environmental Management or related field, or must have a combination of college and five (5) years management experience in the environmental field.
5. Must exhibit excellent writing, editing, and computer skills.
6. Must have grant-writing experience and or skills.
7. Must possess a valid Nevada State Driver's License.

WHERE TO APPLY:

Candidate must complete an Inter-Tribal Council of Nevada, Inc. employment application. A resume detailing professional experience, education and letters of reference may also be included. Persons interested in this career opportunity may obtain an application at: Inter-Tribal Council of Nevada; 680 Greenbrae Drive, Suite 265, Sparks, Nevada 89431 or by calling (775) 355-0600 ext. 138.

**BENEFITS:**

Inter-Tribal Council of Nevada, Inc. offers paid medical, dental and vision care, employee health and life insurance programs, twelve (12) paid holidays per year, accrued annual leave, accrued sick leave, and a retirement savings compensation plan is also available for regular status full-time employees.

**Inter-Tribal Council of Nevada maintains a drug-free workplace.**

*Preference in filling vacancies is given to qualified Native American candidates in accordance with the Indian Preference Act (Title 25, U.S. Code, Section 472 & 473). However, Inter-Tribal Council of Nevada is an Equal Opportunity Employer and all applicants will be considered in accordance with Section 703(1) of the Civil Rights Act of 1964, as amended in 1991.*