

SUBJECT: Amendment No. 1 to Request for Proposal No. DEP 13-027  
DATE OF AMENDMENT: December 17, 2012  
DATE OF RFP RELEASE: December 04, 2012  
DATE AND TIME OF OPENING: **January 02, 2013 @ 2:00 p.m.**  
AGENCY CONTACT: Toni Bouas, Contract Manager ( [tbouas@ndep.nv.gov](mailto:tbouas@ndep.nv.gov) )

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The following shall be a part of RFP No. **DEP 13-027** for **Web Based Permit Migration & Integration of Existing Permitted Facilities**. If an Applicant has already returned a proposal and any of the information provided below changes that proposal, please submit the changes along with this amendment. You need not re-submit an entire proposal prior to the proposal deadline.

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### Questions for RFP No. DEP 13-027

1. It is not clear if the database exists and requires modification or if the database needs to be created. Please clarify.

**The database exists and does not need or require modification.**

2. If the database does exist, does an interface with the website already exist?

**See response to Item 1**

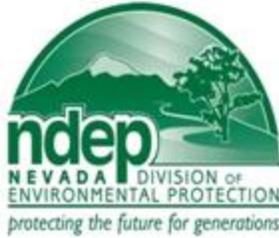
3. It is not clear if the forms for entry via the web to the database exist or if they need to be created or simply QC'd for accuracy. Please clarify.

**There are no forms for entry. All information is entered using an existing database web page interface.**

4. Please clarify if there is a quantity (best estimate) of permits, applications files, discharge monitoring reports (DMRs), that are expected to be transferred into the database?

**There are approximately 400 permit applications and permits requiring data entry.**

**The entry of discharge monitoring report data is not part of this RFP/contract.**



5. Is the contractor that won work associated with RFP DEP 12-041 eligible to submit on DEP 13-027?

**Yes, any contractor may submit a proposal for this RFP.**

6. What is the estimate of number of files / sheets per file anticipated to be scanned / loaded into database?

**No files or sheets per file will be scanned into the database. All information is entered using an existing database web page interface.**

7. Are these files in paper format, electronic format, or combination of both?

**All files are in paper format.**

8. Can these files be removed from NDEP offices or does all work need to be completed at NDEP?

**Original files may not be removed from the Carson City NDEP office.**

9. If files cannot be removed from NDEP offices, will office scanners / copiers be available for Vendor use?

**Copies of files may be removed from NDEP offices. Copier/scanner is available for Vendor use.**

10. Are all files in 8.5 x 11" size, or are there larger (Arch "D") files that need to be managed.

**Files are, generally, either 8.5" x 11" (standard) or 8.5" x 14" (legal) size.**

11. Are files all black and white, color or combination?

**File colors may be in any combination.**

12. Referring to 3.2.4, is there a list of potential sites where field training is anticipated?

**There is not a list of potential sites where field training is anticipated. Sites will be determined/negotiated at a later date.**



# STATE OF NEVADA

Department of Conservation & Natural Resources

DIVISION OF ENVIRONMENTAL PROTECTION

Brian Sandoval, Governor

Leo M. Drozdoff, P.E., Director

Colleen Cripps, Ph.D., Administrator

**ALL ELSE REMAINS THE SAME FOR RFP DEP 13-027.**

Vendor shall sign and return this amendment with proposal submitted.

NAME OF VENDOR \_\_\_\_\_

AUTHORIZED  
SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

DATE \_\_\_\_\_

***RFP No. DEP 13-027 Amendment 1***

This document must be submitted in the "State Documents" section/tab of vendors' technical proposal