

**Nevada Division of Environmental Protection  
Bureaus of Air Pollution Control & Air Quality Planning  
Responsible Official Identification/Designation/Change Request Form**

Use this form to identify the **Responsible Official who will be the point of contact for all permit related correspondence**. You can also use this form to designate an authorized representative **who is responsible for the overall operation of the facility** pursuant to (1)(e) above. If you wish to change the Responsible Official designation governing one or more Air Quality Operating Permits [AQOP(s)], please specify the Permit Number(s) and FIN(s) that are covered by this notice:

FIN(s): \_\_\_\_\_

Permit No.(s): \_\_\_\_\_

Pursuant to Nevada Administrative Code (NAC) 445B.156, a Responsible Official is defined as:

- (1) For a corporation: (a) president; (b) vice president in charge of a principal business function; (c) secretary; (d) treasurer; (e) authorized representative of such a person **who is responsible for the overall operation of the facility** and who is designated in writing by an officer of the corporation and approved in advance by the Director.
- (2) For a partnership or sole proprietorship: a general partner or the proprietor, respectively.
- (3) For a municipality or a state, federal or other public agency: a ranking elected official or a principal executive officer, including for a federal agency, a chief executive officer who has responsibility for the overall operations of a principal geographic unit of the agency.
- (4) For an affected source: the designated representative or his or her alternate, as defined in 42 U.S.C. 7651a(26)

**A. Please Identify an individual who is either a Corporate Officer ((1)(a)-(d) above), Sole Proprietor, or Government Official as identified above:**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone #: (xxx) xxx-xxxx  
Fax #: (xxx) xxx-xxxx  
E-mail: \_\_\_\_\_

**Select One Option:**

- The person identified above will be **acting as the Responsible Official** for the identified permit(s).  
**Continue to Section C. Signature**

**OR**

- The person identified above is **designating the following person to act as the Responsible Official** for the identified permit(s): (designee's information must be provided in **Section B.** on following page)

B. Please provide **ALL** of the following information **only if designating** a Responsible Official **other than the person Identified in Section A**.

**Designated Responsible Official Name, Title and Mailing Address [NAC 445B.295.1]:**

Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
Address: \_\_\_\_\_  
City: \_\_\_\_\_  
State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Phone #: (xxx) xxx-xxxx  
Fax #: (xxx) xxx-xxxx  
E-mail: \_\_\_\_\_

**C. Signature Authority**

Pursuant to the conditions specified under NAC 445B.156, I hereby certify the above Responsible Official notification or designation under penalty of perjury. **This certification rescinds all previous notifications or designations.**

Signed: \_\_\_\_\_  
Print Name: \_\_\_\_\_  
Title: \_\_\_\_\_  
*Must be the individual identified in Section A above.*