January 2012

CALIFORNIA-NEVADA SECTION
American Water Works Association

Computer-based testing for CA-NV AWWA certification

CA-NV AWWA uses a computer-based exam for certification testing. Operators can take their certification exam on a computer at testing sites in sixteen California cities, and two Nevada cities.

Applied Measurement Professionals, Inc. (AMP) provides testing sites for the Association of Boards of Certification (ABC) computerized exam.

Why use computer-based testing?

We also believe computer-based testing will benefit operators because it:

- Offers more testing dates.
- Eliminates the application deadline.
- Gives immediate exam results and a diagnostic profile.
- Provides a better testing environment.
- Helps keep program costs down.

How much does the computerized exam cost?

The cost will remain the same.

Water Distribution, Water Treatment, Water Quality Lab Analyst – Member $120.00, Non Member $145.00, Water Use Efficiency – Member - $135.00, Non Member - $155.00

When is the application filing deadline?

There is no filing deadline. When you meet all the certification requirements, you can apply to take the test.

What are the exam dates?

There are no designated test dates. You schedule when you want to take the test. Testing times are Monday through Saturday, at 9:00 AM or 1:30 PM, depending upon availability at the test site.

How do I apply to take the exam?

The application process stays the same. First you must meet all the certification requirements (education, training and experience) before applying. After meeting the requirements, complete your certification application for the certification in which you are requesting. Mail or email the application along with payment to CA-NV AWWA 10574 Acacia St., Suite D6, Rancho Cucamonga, CA 91730, Fax # 909-481-4688.

Can I pay at the test site?

No. You must pay in advance when you schedule your exam.

What happens after I apply to take the exam?

Your application must be approved by CA-NV Section of AWWA. After full approval, you will be sent an approval letter with instructions on how to schedule the certification test.

Where are the testing sites?

- Stanton
- Glendale
- La Mesa
- Fresno
- Long Beach
- Modesto
- San Francisco
- Santa Maria
- Sacramento
- San Jose
- Monrovia
- Reno
- Irvine
- Chino
- Upland
- Palm Springs
- Bakersfield
- Henderson

If you give AMP your e-mail address, they will include driving instructions and parking information in your confirmation e-mail. You can also get directions and parking information from AMP's Website at http://www.goamp.com/

What happens if I can't make my scheduled exam time?

You may reschedule an appointment one time without penalty if you contact CA-NV AWWA a minimum of two business days prior to your scheduled examination date.

What happens if I am late for my 9:00 a.m. or 1:30 p.m. test time?

Just like the written test, plan on arriving about 15 minutes early to allow for traffic or unforeseen problems. CA-NV AWWA policy allows candidates to still take the exam even if they are 15 minutes late. If you are later than 15 minutes, you will not be allowed to take the test.

What should I bring to the test site?

- Two forms of identification. One must be government-issued with a photo and signature.
- A non-programmable calculator.
- If you wear special glasses when you work at a computer, be sure to bring them.
- No writing instruments or personal belongings are allowed (pencils, formulas, and scratch paper will be provided).

How long will I have to complete the exam?

The same as the written test, you have 3 hours (running time) to complete the exam.

When will I get my exam results?

Your test results are printed and given to you immediately after completing the test.

How does CA-NV AWWA get my exam results?

The results are sent electronically to the CA-NV AWWA office in Rancho Cucamonga.

After I pass the exam, what do I have to do to get my certificate?

Nothing; CA-NV AWWA will process your certificate once we receive the test results from AMP. The effective date of your certificate will be the day you passed the test. It will take 30 working days to receive your certification card and wall document.

If I don't pass the computerized exam, how do I schedule a retake?

To retake a certification test, follow the instructions on the score report. You will need to repeat the same process to apply for exam.

I'm not familiar with computer-based testing. Will someone be there to help me?

Before starting the test, you may complete a short exercise to become familiar with the computer, question layout and features of the computerized testing. You choose the correct answer by using a mouse or typing the appropriate letter. CA-NV AWWA field tested the format. Operators with limited computer skills had no problem completing the test. To try the new exam format, go to http://www.lxr.com/products~webtests.htm and select the ABCwebtestdemo option.

Will computer-based testing affect my ability to get reciprocity in other states?

No. The ABC computerized exam is the same as the ABC written exam. With any reciprocity, you still must meet all the requirements of the state where you are applying for certification.