

# Change of Location Approval Request For Temporary Construction Sources

**Hot Mix Asphalt Plants**

**Concrete Batch Plants**

**Sand & Gravel Processing Plants**

**Company Name:** \_\_\_\_\_

**Class II General Permit No.:** AP \_\_\_\_\_

**Number of Emission Units Requested or Revised** \_\_\_\_\_



**Please Submit Request to:**  
Nevada Division of Environmental Protection  
Bureau of Air Pollution Control, Class II Permitting Branch  
901 South Stewart Street, Suite 4001  
Carson City, Nevada 89701-5249  
Phone (775) 687-9349

## IMPORTANT INFORMATION

- The request packet contains:
  - General Company Information Form
  - Request Fee
  - Emission Calculation Form(s)
  - Special Use Area Additional Information Forms (if applicable)
  - Process Narrative
  - Process Flow Diagram(s)
  - Location Map(s)
  - Request Certification Document with Required Attachments
- Please see the Guidance Document for additional instructions on how to complete the request.
- A printed copy of the request must be submitted (mailed or hand delivered), along with an electronic version.
- The request filing fee of \$200 per emission unit as required by Nevada Administrative Code (NAC) 445B.327 must be submitted with the completed request. Checks must be made payable to the “Nevada State Treasurer, Environmental Protection” with “BAPC” noted in the memo line. Fees may also be submitted electronically at <https://epayments.ndep.nv.gov/>.
- For crushers and screens, the BAPC considers the associated transfers in and out as part of the crusher or screen. As a result, the crusher and screen, along with the associated transfers in and out are considered as one emission unit. Fee wise this means that the \$200 that is submitted for each crusher and screen also covers their associated transfers in and out.
- This request shall only be used to apply for Change of Location Approvals for operating scenarios as prescribed under the Class II General Air Quality Operating Permit For Temporary Construction Sources (Hot Mix Asphalt Plants, Concrete Batch Plants, and Sand & Gravel Processing Plants) issued on May 7, 2022. If other activities that have the potential to impact air quality are planned, other permits may be required
- This request for a Change of Location Approval under the Class II General Air Quality Operating Permit For Temporary Construction Sources must be signed by the Responsible Official, as defined in NAC 445B.156. The certification/signature page is the last page of the request and the original “wet” signature must be provided.
- All items in the request must be addressed. If an item does not apply, “N/A” or similar notation must be entered in the appropriate blank. All other information must be provided. Incomplete requests will be returned to the Responsible Official within 10 working days of receipt of the request.

# GENERAL COMPANY INFORMATION FORM

## 1. Company Name and Address:

Name: Company Name  
Address: Mailing Address  
City: Company City  
State: Company State Zip Code: Company Zip Code  
Phone: Company Phone Fax: Company Fax

## 2. Responsible Official Name, Title, and Address:

Name: RO Name  
Title: RO Title  
Address: RO Address  
City: RO City  
State: RO State Zip Code: RO Zip Code  
Phone: RO Phone Fax: RO Fax  
Email: RO Email

## 3. Location and Driving Directions for the requested Change of Location Approval (COLA)

Hydrographic Basin (HA) Number and Name : *(Ex. 072-Imlay Area)*

Public Land Survey System (Mount Diablo Baseline and Meridian):

Township(s): \_\_\_\_\_ N; Range(s): \_\_\_\_\_ E; Section(s): \_\_\_\_\_  
\_\_\_\_\_

UTM Coordinates for the location of COLA (NAD 83, Zone 11):

\_\_\_\_\_ m North; \_\_\_\_\_ m East;

Nearest City: \_\_\_\_\_

County: \_\_\_\_\_

Driving Directions from nearest city to the location of COLA: \_\_\_\_\_

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**4. Does any other temporary or stationary source exist at this proposed COLA request location?**

Yes  No

If yes please provide name of the facility and the Air Quality Operating Permit number:

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If on a stationary source, Form 1C must also be filled out.

**5. Does the proposed COLA request project disturb more than 5 acres of land?**

Yes  No

If yes, has a Surface Area Disturbance permit been applied for?

Yes  No

**6. Does the COLA request include a Hot Mix Asphalt plant?**

Yes  No

If yes, please provide the date that the most recent performance test was conducted: \_\_\_\_\_

**7. Which type of COLA are you applying for?**

Sand/Gravel Cushing and Screening (ONLY)

Hot Mix Asphalt with Lime Marination (ONLY)

Hot Mix Asphalt without Lime Marination (ONLY)

Concrete Batch Plant (ONLY)

Sand/Gravel Cushing and Screening and Hot Mix Asphalt with Lime Marination

Sand/Gravel Cushing and Screening and Hot Mix Asphalt without Lime Marination

Sand/Gravel Cushing and Screening and Concrete Batch Plant

Sand/Gravel Cushing and Screening and Hot Mix Asphalt with Lime Marination and Concrete Batching

Sand/Gravel Cushing and Screening and Hot Mix Asphalt without Lime Marination and Concrete Batching

**8. What is the minimum setback of equipment from public access and maximum hours of operation?**

Minimum Setback:

- 50 meters
- 75 meters
- 100 meters
- 200 meters
- 300 meters
- 400 meters
- 500 meters

Maximum Hours of Operation:

- 8 hrs
- 10 hrs
- 12 hrs
- 14 hrs
- 16 hrs



**Form 1B – Change of Location Emission Unit List: Gaseous Emissions Units Calculation Form<sup>3</sup>**

[Use Form 1B in addition to Form 1A for emission units that also emit gaseous pollutants (e.g., Asphalt Plant Drum Dryers, etc.)]

Emission Unit Description	Material Process Rate		Operating Hours (hrs/day)	Emissions Control Technology	Emission Factor <sup>1</sup> (lbs/ton)	Pollutant	Calculated Emissions (lbs/day)
	tons/hr	tons/project					
						PM	
						PM10	
						PM2.5	
						NOx	
						SO2	
						CO	
						VOCs	
						PM	
						PM10	
						PM2.5	
						NOx	
						SO2	
						CO	
						VOCs	

COLA Wide Totals	Total PM Emissions (lbs/day)	Total PM <sub>10</sub> Emissions (lbs/day)	Total PM <sub>2.5</sub> Emissions (lbs/day)	Total NO <sub>x</sub> Emissions (lbs/day)	Total SO <sub>2</sub> Emissions (lbs/day)	Total CO Emissions (lbs/day)	Total VOC Emissions (lbs/day)
Emissions Totals <sup>2</sup>							

1. The Emission Factors established in Section IV of the Class II General Air Quality Operating Permit For Temporary Construction Sources must be used.

2. The total of PM, PM<sub>10</sub>, PM<sub>2.5</sub>, NO<sub>x</sub>, SO<sub>2</sub>, CO and VOC emissions for all units must not exceed limits in Section V of the Class II General Air Quality Operating Permit For Temporary Construction Sources.

3. Use additional forms as necessary.







# REQUEST CERTIFICATION DOCUMENT

(With Required Attachments)

Please check all applicable boxes below to indicate the information provided in your request submittal:

- General Company Information Form
- Request Fee Attached (\$200 for each emission unit (NAC 445B.327))
- Request Fee Electronically Submitted (\$200 for each emission unit (NAC 445B.327))
- Form 1A – Particulate Emissions Calculation Form(s)
- Form 1B – Gaseous Emissions Calculation Form (if applicable)
- Form 1C – Special Use Area Form (if applicable)
- Form 1D – Special Use Area Form (if applicable)
- Process Flow Diagram(s) of the emission units as they will be set up, including identification of all pollution control(s) and which emission units are controlled by these devices. All emission units must be identified by name
- Process Narrative which details the flow of material as shown in the Process Flow Diagram(s)
- Topographic Map (or similar satellite-image map) indicating the exact location of each emission unit
- Special Use Area Map (topographic map or similar satellite-image map) – showing the entire fence line boundary for the proposed Change of Location (if applicable)
- Request Certification Document with Original “Wet” Signature

## PLEASE NOTE THE FOLLOWING REQUIREMENTS WHICH APPLY TO APPLICANTS DURING THE REQUEST PROCESS:

- A. A request for a change of the location of an emission unit must be made in writing to the Director and submitted with the fee for each operating permit at least 10 days before each change of location. An owner or operator must not operate the emission unit at the new location until the Director approves the location [NAC 445B.331].
- B. A permit applicant is required to provide any additional information which the Director requests in writing within the time specified in the Director's request [NAC 445B.297(1)(c)].
- C. Submission of fraudulent data or other information may result in prosecution for an alleged criminal offense [NRS 445B.470].

## CERTIFICATION:

**I certify that, based on information and belief formed after reasonable inquiry, the statements and information contained in this request are true, accurate and complete.**

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Signature of Responsible Official

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Print or Type Name and Title

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Date